

Responsibility for Functions & Delegation Arrangements

The following functions will be the responsibility of the Council itself, but delegated to Committees or sub-Committees as specified. The Council may choose to exercise any of these functions itself, either generally or in relation to a specific case.

Committee	Sub Committee	Membership	Functions	Delegation of functions
Audit and General Purposes		17 members appointed by the Council	<p>Miscellaneous functions which are the responsibility of the Council itself, including electoral matters, meetings administration, and civic activities</p> <p>Approval of the statement of accounts</p> <p>To fulfil the role of an independent Audit Committee in line with CIPFA and Audit Commission guidance and with the statement of purpose* and core audit functions**, and to make recommendations if or as it sees fit to the Cabinet or other appropriate councillor body</p> <p>All “non-executive” matters, as defined under the relevant statute, which are not delegated to another Committee or Sub-Committee or Officer.</p>	
			All functions relating to licensing and registration, including taxi, gaming and food licensing except functions under the Licensing Act 2003	Functions delegated to Miscellaneous Licensing Sub-Committee

* Audit and General Purposes Committee statement of purpose:

To provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the authority's financial and non-financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment, and to oversee the financial reporting process

** Audit and General Purposes Committee core audit functions:

- To approve (but not direct) internal audit's strategy, plan and performance
- To review summary internal audit reports and the main issues arising, and seek assurance that action has been taken where necessary
- To consider the reports of external audit and inspection agencies
- To consider the effectiveness of the authority's risk management arrangements, the control environment and associated anti fraud and anti corruption arrangements. Seek assurances that action is being taken on risk related issues identified by auditors and inspectors
- To be satisfied that the authority's assurance statements, including the Statement on Internal Control, properly reflect the risk environment and any actions required to improve it
- To ensure that there are effective relationships between external and internal audit, inspection agencies and other relevant bodies, and that the value of the audit process is actively promoted
- To review the financial statements, external auditor's opinion and reports to members, and monitor management action in response to the issues raised by external audit